



MINUTES

Service Committee of the Legislative Council

August 16, 2011, Second Meeting of the 2011-2012 Biennium

MEMBERS PRESENT:

Senator Michael E. Gronstal,
Chairperson
Senator John P. (Jack) Kibbie
Senator Paul McKinley

Speaker Kraig Paulsen,
Vice Chairperson
Representative Kevin M. McCarthy
Representative Linda L. Upmeyer

MEETING IN BRIEF

.....

Glen Dickinson, Secretary to the
Legislative Council
(515) 281-3566

Organizational staffing provided
by: Richard Johnson, Legal
Services Division Director
(515) 281-3894

Minutes prepared by: Ed Cook,
Senior Legal Counsel
(515) 281-3994

- I. Procedural Business
- II. Legislative Services Agency – Budget and Personnel Report
- III. Office of Citizens' Aide/Ombudsman – Budget and Personnel Report
- IV. Materials Filed With the Legislative Services Agency



Service Committee of the Legislative Council

I. Procedural Business

Call to Order. Chairperson Michael E. Gronstal called the August 16, 2011, meeting of the Service Committee of the Legislative Council to order at 11:48 a.m. in Room 22 of the State Capitol.

Committee Business. Upon motion by Representative Linda L. Upmeyer, the Committee approved the minutes from the January 19, 2011, meeting of the Committee by voice vote.

Adjournment. The meeting was adjourned at 11:52 a.m.

II. Legislative Services Agency – Budget and Personnel Report

Mr. Glen Dickinson, Director of the Legislative Services Agency, presented the annual personnel report and proposed budget for fiscal year 2011-2012 for the Legislative Services Agency. In response to questions, Mr. Dickinson indicated that the budget item for uniforms covers Legislative Services Agency tour guides and pages. He noted that the information technology budget for fiscal year 2010-2011 was less than budgeted due to some equipment delays and to the declining costs for computer hardware. Mr. Dickinson also discussed that while the rental budget request for fiscal year 2011-2012 had increased, the budget request for office equipment had declined, due in part to the agency obtaining copying equipment through a rental instead of a purchase agreement. Upon motion by Senator John P. (Jack) Kibbie, the Committee, by voice vote, recommended that the Legislative Council approve the proposed budget for fiscal year 2011-2012 and receive and file the annual personnel report of the Legislative Services Agency.

III. Office of Citizens' Aide/Ombudsman – Budget and Personnel Report

Ms. Ruth Cooperrider, Citizen' Aide/Ombudsman, presented the annual personnel report and proposed budget for fiscal year 2011-2012 for the Office of Citizens' Aide/Ombudsman. Ms. Cooperrider indicated that one person was eligible for promotion, which promotion would be subject to performance review, with approval and effective date of the promotion set by the director. Upon motion by Senator Kibbie, the Committee, by voice vote, recommended that the Legislative Council approve the proposed budget for fiscal year 2011-2012 and the annual personnel report of the Office of Citizens' Aide/Ombudsman.

IV. Materials Filed With the Legislative Services Agency

Fiscal year 2011-2012 budget and annual personnel reports from the Legislative Services Agency and the Office of Citizens' Aide/Ombudsman.